Committee Reporting Form
CCCCIO Representatives on Statewide Committees

Committee: System Advisory Committee on Curriculum (SACC)	CCCCIO Rep: Sharon Lowry
Meeting Date: September 27, 2012	Meeting Location: Chancellor's Office

Committee Charge:

The System Advisory Committee on Curriculum (SACC) provides a collaborative forum for system level discussions pertaining to curriculum to inform related System Office policies and practices. The committee will discuss and make recommendations on such topics as course and program approval processes, training the field about curriculum policies, title 5 changes, and related curricular issues.

Meeting Agenda Topics:

1. Summary was approved.

2. **Announcements and Updates**—Brice Harris will start as the new California Community Colleges Chancellor on November 6, 2012.

   Legislative Issues—The Governor has a number of bills requiring action (i.e., to sign, not sign or veto). Bills that are not signed or vetoed by the end of the month are automatically approved.

   CCCCO Staffing Changes—Marlene Garcia, Vice Chancellor of Government Relations, has left the CCCCO to work at Apple Corporation.

   Update – Fall 2012 Conference Updates

   - ACCE Fall Workshops—October 10, at the Chancellor's Office for Community Education programs and November 8, at North Orange County CCD School of Continuing Education.

   - CCCAOE Fall Conference—October 17–19, Long Beach Renaissance Hotel; Registration is nearly full. The conference agenda will include a second phase of the CCCAOE leadership series.

   - CCCCIO Fall Conference—October 31–November 2, The Dana on Mission Bay, San Diego; Presentations include sessions on transfer degrees, accreditation, the Student Success Act, and new paradigms for CIOs.

   - ASCCC Fall Plenary Session—November 8–10, Marriott Hotel, Irvine. Breakout sessions include TMCs and local degrees, SSTF update, program discontinuance,

and the California Community College mission.

AA-T/AS-T Degree Approval Update—497 degrees have been approved to date. The Curriculum Inventory Version 2 (CIV2) was released on September 25, and the Chancellor's Office is receiving new degree applications from the colleges. The latest report is available on the Chancellor's Office website:

http://extranet.cccco.edu/Portals/1/AA/Credit/TMC%20All%20Campus%20Updates/TMC%20Update%20All%20Campuses%2009.28.12.pdf

Student Success Task Force Workgroups

- The Basic Skills Workgroup met and their outcome is to develop a resource guide on successful Basic Skills strategies.

- The Professional Development Workgroup Summit met last month at the Kellogg Center in Pomona. The meeting included representatives from CIOs, CSSOs, CEOs, ASCCC, flex coordinators, classified employees, and trustees. Three workgroups were formed; additional meetings will be held online and by phone to develop detailed recommendations that build on those contained in the SSTF report. Recommendations will focus on the importance of professional development but will leave the implementation details up to local districts.

- The Enrollment Management Workgroup is still being formed and will meet later this fall.

Repeatable Courses—The ASCCC has written and disseminated an article that emphasizes the importance of responding to the revised regulations appropriately at a local level. The CCCCO is still waiting for approval from the Department of Finance on the implementation timeline.

3. **SACC 2012-13 Goals**
   - Legislative Agenda
     - Extend the sunset date for stand-alone credit courses
     - Auditing fee: remove the fee structure and write language broadly to allow for local district decisions (i.e., ensure that the audit fee is not lower than the state per-unit fee); remove language from Education Code per the ASCCC resolution (http://www.asccc.org/resolutions/proportional-audit-fee-increases).

   - Guideline Development
     - Repeatability
     - Credit By Exam
     - Career and Technical Education Process (college and state level)
     - Curriculum Inventory/Chancellor's Office approval path for credit and noncredit courses and programs

   - Training
     - Stand-Alone Courses

- o CIV2

- • Reports
  - o Stand-Alone Courses
  - o Low-Unit Certificates

- • Associate Transfer Degrees
  - o CI-D Verification
  - o Develop instructions for associate degree for transfer
  - o Verification of TMC Alignment ("truth in advertising")
- • CTE Program Approval Path (i.e., streamlining the currently cumbersome process)
- • Program and Course Approval Handbook Updates
  - o SACC Committee Review
  - o CIV2 Implementation Changes
  - o Include statements on Contract Education and Community Education

4. **Curriculum Inventory Version 2 Implementation**—The new version was released at 11AM on Tuesday, September 25. With the exception of a few minor access anomalies, the system is operating as expected. District access is now maintained by the CIOs using an alias list. Proposals that were in the queue before the July 31 shutdown have been returned to the respective colleges and have a status of "draft." Colleges need to validate them to reactivate their status as active proposals.

5. **Stand-Alone Courses**—SACC will determine what data analysis needs to be completed for the report. Stephanie Ricks-Albert is working with Myrna Huffman on colleges with anomalies in their stand-alone course inventories. Improving local training for stand-alone course certification has been included as a goal for SACC.

6. **Credit/Community Services Combination Classes or Auditing Changes**—SACC will consider whether students who wish or need to repeat a course should be enrolled as fee-based community education students or permitted to audit the course. Either option requires changes to the Education Code. One concern is that a student who audits a course should not impinge on an instructor's time in terms of supervision and guidance. The auditing option does reduce complications related to the handling of different funding streams, contractual issues, and the need for additional course development/approval. In either case, an advantage to getting the language out of education code is that it allows for colleges to implement local policy decisions.

7. **Draft Guidelines for Repeatability Changes**— Discussion centered on the content, format, source, and timeline of the guidelines including the development of content needed to inform the auditing agencies. Any guidelines from the Chancellor's Office need to be very broad to allow for local implementation. When appropriate, some areas of the regulations may need to be included in the Program and Course Approval Handbook. SACC and/or the ASCCC will develop an FAQ on the topic. It is

important to develop and disseminate guidelines regarding course families soon. Existing documents on the repeatability of performance and physical education courses will be shared by SACC members.

8. **<u>Summary/Conclusions</u>**—The October 18 meeting agenda will include updates on the CIV2 implementation and a discussion of the reports SACC would like to see from the CIV2 system (e.g., reports on stand-alone courses, low unit certificates, CDCP Certificate programs); development of improved training on stand-alone courses and the curriculum inventory; auditing; credit by exam; curriculum approval (regional/local); C-ID; Program and Course Approval Handbook updates (noncredit, alignment, review of credit and noncredit courses and programs); and approval process for not-for-credit courses.

Next Meeting: October 18, 2012

Topics for CCCCIO consideration/discussion:

Student Success Task Force

Curriculum Inventory Version 2 Implementation

Guidelines for Repeatability Changes

Credit/Community Services Combination Classes or Auditing Changes