Good Morning, CIO Colleagues:

SRJC is in the midst of our Self Evaluation process, in preparation for our spring 2015 accreditation visit. A question has arisen re: policies and planning.
Currently we have a very thorough Board Policy for Academic Program Evaluation (Policy 3.6) but we have never developed a policy for our annual district program review and planning resources process.

So, two questions:

1. Do you have a Board policy on your college/district planning cycle and process?
2. If so, are you willing to share?

Thank you! I will, of course, tabulate and post the results on our CCCCIO website.

Mary Kay

Butte Board Policy on institutional planning is quite general. Here's the link:

http://www.butte.edu/community/getting_involved/contacts/trustees/policies/chapter3pdfformat/BP%203250.pdf

And here's the link to the Butte planning/budget/assessment page that includes our planning documents and processes:
http://www.butte.edu/pba/

LONG BEACH COMMUNITY COLLEGE DISTRICT
1004. POLICY ON INSTITUTIONAL PLANNING
Reference: California Education Code 70902(b)(1)
Accreditation Standard 1.B
Title 5 Sections 51008, 51010, 51027, 53003, 54220, 55080, 55190,
55250, 55510, 56270 et seq.
The Superintendent-President shall ensure the District has and implements a broad-based comprehensive, systematic and integrated system of planning that involves appropriate segments of the college community and is supported by institutional effectiveness research. The planning system shall include plans required by law, including, but not limited to:
Long range educational or academic master plan, which shall be updated periodically as deemed necessary by the governing board
Facilities Plan
Faculty and Staff Diversity Plan
Student Equity Plan
Matriculation
Transfer Center

Cooperative Work Experience
EOPS
The Superintendent-President shall submit those plans for which Board approval is required by Title 5 to the Board.
Adopted: February 17, 2009

San Mateo County Community College District is on the verge of our site visit, and it seems that our situation is similar to you. Board Policy explains in detail the district's relationship with our three colleges' program review in this policy
http://sharepoint.smccd.edu/SiteDirectory/portal/Rules%20and%20Regulations/6_13.pdf

The district certainly does complete program review, as shown in this example
http://www.smccd.edu/accounts/smccd/departments/educationservices/dac/files/2012_Customer%20Survey%20Admin%20and%20Facilities%20summary.pdf   On those different program reviews, there is a statement that sounds like a policy, but is not in our board policy:

The district performs program review of the accounting, general services, payroll, facilities and information technology functions and uses the results to improve processes. Employees rate their satisfaction as to the level of services provided and are given the opportunity to offer open-ended suggestions for improvement. They are also surveyed about their knowledge and use of online and other information related to these functions.