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May 10, 2013

**TO:** Student Success Initiative's Professional Development Committee Members

**FROM:** LeBaron Woodyard,  
Dean, Academic Affairs Division

**SUBJECT:** Update on the Student Success Initiative's Professional Development Committee's (PDC) Recommendations

Synopsis: Hello everyone, I hope your academic term has been successful as you prepare for the summer. Thank you again for all of the hard work that you put into this effort. It was a pleasure working with you. I am writing to update you on the progress of the Professional Development Committee's (PDC's) recommendations. The PDC completed its' work on March 7, 2013, with a conference call to discuss the latest constituent groups input to the recommendations. The link to the archive of that meeting can be accessed by clicking on this link [\[Link to archive of March 7, 2013 PDC meeting\]](#). The discussion of the group formed the basis of the Consultation Digest and the final report of the committee. You can access the Consultation Digest by clicking on this link [\[Link to March 21, 2013 Consultation Digest on the PDC Recommendations\]](#). The final report of the PDC can be accessed by clicking on this link [\[Link to the Student Success Initiative's PDC Recommendations Report\]](#).

The PDC recommendations were discussed in depth at the March 21, 2013 Consultation Council meeting. The report identified that the PDC's work began with a two-day face to face meeting September 12 & 13, 2012, in Southern California and culminated on March 7, 2013, and that the committee interacted in an extremely collaborative spirit. They were informed that the process of engagement included over 11 virtual meetings with committee members and two review and comment interactions with 22 constituent groups through their representatives and organizational processes that ranged from representatives directly polling the member constituency to representatives having discussions with executive boards and advisory committees.

The Council was informed that at the core of the PDC's discussions and deliberations was the commitment to carry out the Student Success Task Force Recommendation #6 to "Re-envision" and "Revitalize" professional development in the California Community College System. The committee believes the recommendations taken as a whole has the ability to accomplish those goals.

The 8 recommendations:

- Articulate a vision
- Creates a program
- Funds the program
- Establishes participation parameters
- Implements an advisory process
- Provides a sustainable resource infrastructure, and
- Requires system leadership

Overall the PDC recommendations were well received by the Consultation Council. There were discussions about the issue of four versus five days (recommendation #3); and whether or not the funding for the "Professional Development Fund" should be new money or come out of the base budget (recommendation #5). Both recommendations emerged from the meeting unchanged.

The PDC recommendations were scheduled to go to the Board of Governors May 6-7, 2013, but were rescheduled due to the length of the May meeting agenda and the new meeting format that reduced the overall number of hours for the two-day meeting. The recommendations will be rescheduled for either the July or September Board of Governors meeting. The July meeting will be held in Sacramento and the September meeting will be held at the West Hills Community College District. I am recommending the September meeting to senior management as it immediately precedes the November meeting where the Board of Governors establishes its legislative agenda for 2014. This is important because four of the recommendations (2, 3, 4, and 5) require statutory changes for implementation. I will notify the committee when a decision has been made.

If you have any questions please do not hesitate to contact me and please feel free to share this update with your constituent group. Again, thank you for your time and work on this important set of recommendations for the California Community College System.