Welcome, Introductions, & Review of Agenda

Meeting was called to order by Irene Malmgren at 10:08 am. Introductions were made.

Review & Approval of October 28, 2015 Minutes

Minutes were approved as amended.

Treasurer’s Report

The report was reviewed; there was a net of approximately $15,000 from the fall conference. Region 4 has fully paid memberships.

Treasurer’s Report was approved as distributed.

ACTION ITEMS

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Academic Affairs

Organization

- The 6th floor has been remodeled; Academic Affairs will eventually move to the 4th floor
- Jackie Escajeda is now an Academic Affairs Dean; BJ Snowden from CRC is on IJE overseeing Prison Education, and Kirsten Corbin from ARC will be on IJE to Basic Skills on IJE.
- Pam has opportunity for 8 CIOs to go to Apple to view innovation in the field on a date to be determined.
- Pam’s First Friday e-mail is very beneficial and could be expanded.

Curriculum & Instruction – Jackie Escajeda

- Curriculum
  - ADTs – 1,979 approved; currently training Eric Nelson on processing ADTs; specialists interviews are being conducted next week; will have 2 specialists part-time
  - Hired retired annuitant to focus on courses and traditional degrees and certificates, Patty
  - Attended CTE Curriculum Academy last week; provided good oversite of the curriculum process.
  - Non-sub courses now have auto-approval, but programs with the courses are getting stuck in queue; will change process to move this through more efficiently
• Military Veterans – a November 2015 report was distributed on awarding credit for prior military experience; it includes a summary of the most frequent courses taken by Top Code; Cris McCullough’s report is also included in the handout.
  o Need to identify mechanisms to grant credits for prior learning because of BOG and legislative interest which follows ACE guidelines; it is also built into the OEI
  o As guidelines are developed, it is important that prior credit does not negatively impact veterans benefits
  o CCCCO will work with SACC to develop advisory out to the field; a team from Cerritos has visited Westerns Governors University and their information may be helpful to the dialogue although we need to develop different model for state system
• Baccalaureate Degrees – 12 colleges approved; Shasta, Solano, and West LA waiting subchange approval from ACCJC; Norv Wellsfry has assumed Susan Clifford’s oversight of subchange reports
  o Each pilot college will received $350,000 to support implementation; North Orange County will serve as the overseeing college for implementation
  o A draft handbook has been developed for Baccalaureate Degree Pilot Program implementation; has gone through Board for first reading; still needs to go to SACC

Inmate Education – BJ Snowden
• SB 1391 made apportionment the same for teaching ‘behind the wall’ as it is on campus; started 4 pilot programs (Lassen, Folsom Lake, Chaffey, and Antelope Valley) serving 2 men’s and 2 women’s facilities; all the programs are in Business (business skills or entrepreneurship) and the programs are all face-to-face; each college was allotted $400,000 for 2 years (coordinators, materials, trainings); all programs started in January with very positive response from Corrections and Rehabilitation; need to work through issues with internet access, access to books, etc. Inmate Education Summit was held in Sacramento with over 200 participants in December; a second summit will be held this summer focused on working with formerly incarcerated individuals (southern CA in July). Regional trainings will take place in April, May, and June (north, central & southern). There announcements every Friday as well as a list serve for the attendees; will distribute on CIO list serve as well. Looking for a comprehensive strategy which may include GED, non-credit, etc. AB 86 mandates that colleges work with Department of Rehab, etc. Currently over 7000 students enrolled who were formerly incarcerated and serving these students can be targeted through Equity plans.
• Renewing Communities Act – coalition of multiple non-profits -- have opened up RP for those interested in county jails or formerly incarcerated; currently have 22 applications with deadline of February; grants are open to everyone (CC, non-profits, universities, etc.)

Labaroon Woodyard
• Basic Skills – Over this year and next, $110M should come from state for Basic Skills including $20M ongoing; 15-16 budget included $70M for RFA to be released -- BS Transformation Program (Student Outcomes Transformation Program) – 3 year grants designed to get more students through pipeline, faster and more efficiently; focus will include 6 evidence-based principles and practices (ex., acceleration, contextualized learning, etc.); legislation is embedded into Ed Code and is very specific and colleges must include at least 2 principles/practices in their application; Funding up to $1.5M over 3 years for 40-60 projects; projects start on July1 with 5-year shelf-life; only 1 application from the college due in March. Requirements also include scalability, providing services to more students and linkages to K-12 programs. There will be 4 workshops through IEP to present on the 6 principles/practices (February & early March); $50/participant.
  • $10M Basic Skills Partnership Project – 2 projects at $5M each to remedial instruction to students enrolled in attending CSU campus; receive data on need from CSU Chancellor’s Office; notice will come out with 20 days; start on July 1 for 2 years; receive state apportionment for enrollments
  • Governor’s proposed 16-17 budget includes $30M ongoing into Basic Skills initiative; indication that FTES allocation will change for additional dollars.
  • Minimum qualifications changes should be in May or June as follows:
    o African American Studies and Supply Chain Technology
    o 1st reading for DSPS counselor and DSPS learning disability specialist; 2nd reading in March
  • Open Educational Resources – counsel is developing criteria for RFA for colleges to develop textbook free certificate and degrees ($5M); ongoing dollars should be included in budget

Academic Affairs is also working with California Conservation Corp and on Dual Enrollment.

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Chancellor’s Office Curriculum Inventory Upgrade

**DISCUSSION**
The first meeting of the Steering Committee will be held immediately following the Board meeting. Members of the committee include Lori Bennett, Jerry Buckley, Bryan Reece, JoAnna Schilling, Leta Stagnaro and Mary Turner. They will provide an update for the Board after the meeting.
ASCCC Report/SACC Report/PCAH Update

**ASCCC**
- Written report was distributed prior to the meeting.
- Fall Plenary was held in November; Senate supported the Accreditation Task Force recommendations.
- Instructional Design and Innovation Institute starts Saturday with strong registration.
- Upcoming events include the Accreditation Institute, the Academic Academy, CTE Institute, Faculty Leadership Institute, and the Curriculum Institute.
- C-ID DIG meeting on CTE disciplines on February 13 in Sacramento; information will be coming out through listservs.
- Spring Regional meetings include Online Education and Noncredit.
- ASCCC Executive Meeting will be held at Folsom Lake College in February.
- ASCCC has a Curriculum Technical Assistance program and information is posted on ASCCC site under "services"; although this is to be a cooperative endeavor with the CIOs, there has been no formal discussion on implementation. Kathleen will follow up with David, Julie, and Michelle Grimes-Hillman.
- ASCCC Resolution 13.03. S13, Distance Education Attendance Accounting Issues, was reviewed. Changes could be have either positive or negative impacts on FTES. Creative scheduling can now result in penalties in apportionment. It was suggested that we investigate being paid by course versus WSCH, DSCH or positive attendance especially since there is more focus on outcomes and time to completion. The DE Guide is extremely outdated. Also need to review non-credit because it is still positive attendance. It would be helpful to have an outside analysis of the impact of different proposals. Kathleen will ask Elias to attend our next meeting to review attendance accounting as related to DE.

**SACC and PCAH Update**
- SACC met last Thursday in Napa. The CIO input is extremely valuable. This will be Kathleen’s last semester as co-chair so individuals are encouraged to attend meetings as guest if they are interested in participating. Current initiatives include SB 440, baccalaureate programs (upper division), curriculum approval process, new curriculum inventory being developed by Technology Center, dual enrollment, and military credit (translation to units, prior unit assessment, portfolio assessment, etc.).
- SACC needs to have ongoing legal presence and assistance to assist with important Title 5 and other regulatory revisions.
- Discussions on how to restructure SACC and the agenda to allow more working time during the meetings through development of work groups and having CCCCO updates provided only by Jackie, Pam and Thuy for their team.
- Advisory group from SACC will be conducting a by-laws review to determine if the structure is appropriate. Communication with field is going to be more frequent
- PCAH update is moving slower than initially planned. There will be a special meeting to complete a review of the draft so it can move to the Consultation Council in early spring.
- SACC should be encouraged to proposed regulatory changes that would be beneficial to the field. There really needs to be a microscopic review of the regulations to see how they are impacting our work.

**EXECUTIVE SUMMARY OF CTE/WORKFORCE DEVELOPMENT**

- Craig distributed a comprehensive summary of the CIO conversations with sector navigators. There are lots of complaints about communication and challenges of regionalization (ex., sectors don’t work, regional structures of various groups are out of alignment) since it hasn’t been reviewed since DWM was launched. Walt DiMantova, CCCCO EWD, would like a team of 5 CIOs (2 CIO in DWM, 2 CIO who have concerns, mix of rural, urban, large & small) to review DWM 2.0 recommendations for roles and responsibilities. Volunteers include Craig, Katrina, Kelly will ask her region, Gregory, Jerry, and Irene will serve as backup.
- Craig is CIO appointee to WEDPAC/EDPAC advisory committees. There is a desire to have these groups work on aligning the systems. It is recommended that we identify a Rep-Elect (Jerry is interested).
- http://doingwhatmatters.cccco.edu/StrongWorkforceImplementation/ProjectPlanUpdate.aspx#downlo ads is an excellent website for information
- Craig also serves as the liaison for CCCAOE and strongly recommends that we continue our...
collaborative partnership to provide unified input to our legislators since they are very interested in CTE at this time.
- Jerry has developed an upcoming meeting with DSN and deans to complete strategic planning for his region. Background information on planning process from Jerry, Joanne and Katrina will be shared with the group.

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**CCCAOE**  
**JULIUS SOKENU**

**DISCUSSION**
- The CCCAOE Spring Conference registration opened January 4; call for proposals will go out sometime today and be identified after March 1. The program now includes 30 minute table top presentations to allow interaction in a less formal environment. There are 2 pre-conferences (Perkins and Prop 39) on the agenda on Tuesday, April 19. The organization has identified a part-time executive director to start within the coming weeks. There are several officer positions open as well as regional representatives.
- CCCAOE will also be meeting in January with representatives from Apple.
- CCCAOE wants to continue collaboration with CIOs in order to appropriately address the recommendations from the Chancellor’s Task Force.

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**ACCE Report**  
**GRACIELA VASQUEZ**

**DISCUSSION**
- A written report was distributed.
- Adult Education Block Grant – state held readers conference in December to review all the submissions; non-credit ESL is the focus for many of the programs; funding is remaining consistent for the next 3 years state identified ‘super regions’ which are identified on the website.
- LCAP has been proposed as a governance process model for AEBG consortia decision making which may disrupt processes that are working well; ACCE is not responding at this time but it would be good to act in concert with ACCE.
- Progress Indicator of Satisfactory Progress (SP) is moving along; currently an unfunded mandate but are trying to move into Title 5.
- Non-credit Student Equity Plan readers are currently being identified.
- ACCE will participate in April CTE Conference in panel on non-credit program; February 24-26 is the ACCE Conference in Monterey.
- ACCE provided feedback on development of guidelines for concurrent enrollment for community education and credit students.
- Reviewing and updating “Non-credit at a Glance” document for the CCCCO.
- ACCE Treasurer has accepted new position at Napa Valley so will be leaving board at end of May.

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**CCL Report**  
**MEGHAN CHEN**

**DISCUSSION**
- CCL Board’s is focused on pursuing funding for an integrated library system for state; unfortunately, it was not included in the technology budget.
- Created Library Management 101 Workshop on March 3; there is no charge for the workshop; CCL also funds one overnight for members at March 3-4 annual conference at the Holiday Inn in Sacramento; information on the workshop will be sent via Claire.
- Developed library leadership scholarship program of $3000 to attend specific management training program with expectation of providing training sessions for the group.
- CCL continues to work on Student Learning Outcomes with a focus on what processes make a difference to our students.
- Board will have retreat in July to review strategic plan.
- A written report will be distributed.

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Chancellor’s Office Accreditation Task Force Report

Members of the Task Force met with the Commission a couple of weeks ago for over 1.5 hours. Message that was delivered was that they had a vote of no confidence and ACCJC needs to do something. The BOG is waiting for the Task Force to come forward with a plan. ACCJC did not come forward with any suggestions for change because they feel they have made many changes. Next steps include a subcommittee of Task Force members meeting with a subcommittee of ACCJC commissioners to discuss how they will move forward. A final report from the Task Force has been written for Brice to take forward to the BOG in March.

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Fall 2015 Conference – Budget Review and Evaluation

Claire sent out e-mail with link to Fall evaluations. Recommended sessions included implementing dual enrollment, accreditation, new enrollment strategies, campus safety, integrated planning, strategies for sustaining and growing, consortium practices, AB 86, and SSSP/Equity plan implementation.

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Spring Joint Conference

- Planning meeting on January 28.
- Sponsors currently include eLumen. College Brain Trust wants to sponsor at $5000 but would like money split with ASCCC. OEI wants to sponsor if they could give a full presentation, however, they are state-funded so this is not feasible. Brandman University is also interested in sponsoring.
- Conference includes 411 as only pre-session
- Wednesday - Conference begins at noon-1:30 with combined lunch with CCCAOE; there will be 2 CIO workshops in the afternoon; CSSO will be separate; reception in the evening.
  - Workshops – Dual Enrollment: adopt AB 288 (labor intensive reporting) versus non-adoptive as well as HS panel (FAQ) – Thuy or CCCCO staff
  - Outreach & persistence; designing coursework – absence of growth
- Thursday - includes all participants; 8:30-9:30am keynote (Diane VanHoek, Constance Carol); 9:45-11:45 – regional meetings (include focused questions to prepare for workforce region discussions) but CSSO/ASCCC tentatively will have breakouts or potentially meet with CSSO; 12-12:45 large lunch; 12:45-2pm – Workforce Task Force Recommendations; 2:15-3:30pm – large breakout groups by workforce regions (recommend CSSO attend as well); 3:30-5pm – CCCCO Hot Topics or PCAH; 7pm is ASCCC Gala.
  - Panel of different colleges on integrated planning & equity: beginning, middle & end of working through processes
- Friday – 7:30-8:30 breakfast ALL; 8:30-10AM CCCCO Hot Topics or PCAH; 10:45-noon – Governor Brown; ASCCC wants breakouts if no Governor
- Wednesday LRCCD is responsible for the AV – 1 projector, 1 computer, screen

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Aligning CSSO and CIO Regions

There was a discussion of the benefits of aligning regions at SACC. Pam invited Denise Nolden, CSSO President Angelica L. Suarez, and Irene to dinner to begin conversation on breaking down silos.

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State of the Budget

DAN TROY

DISCUSSION

A handout presented to BOG was distributed. The State general fund revenue is up to about $124 billion. Prop 98 minimum guarantee is estimated to grow to $71.6 billion. There is growth at 2% and P1’s are coming in at about 1.2%. COLA is low at .47% due to formulas so there is a big demand for increased discretionary funds in the budget. There is $200M for workforce with Finance looking at regional approach for allocation. Continued funding for SB 1070 at $48M and increase of $30M for Basic Skills as augmentation to existing funding with potential for performance based funding. There is approximately $289.5M for deferred maintenance and instructional equipment, potentially partially shifted to discretionary funding. Budget also includes $25M for innovation awards and $5M for Zero Textbook Cost Degree. No fee increases were proposed and there is one-time-funding. CCCCO will advocate for as much discretionary money as possible. There was a review of enrollment trends in the state.

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President’s Report

IRENE MALMGREN

DISCUSSION

- Common Core Assessment Steering Committee Appointment – Tran Vo-Kumamuto
- Student Equity Review Panel Appointment (5): Christina Esposa-Piep; Mark Williams, Lori Bennett, Virginia Guleff; JoAnna Schilling
- Credit and Noncredit SSSP Plan Reviewers (8): Nikki Schaper; Madelyn Arballo; Sylvia Thomas; Kelly Fowler; Katrina Vander Woude; Leta Stagnaro; Ryan Theule
- DWM 2.0 Working Group: Craig, Jerry, Katrina, Gregory, Kelly, Irene (alternate)
- CCCAOE Liaison: Jerry Buckley
- SACC 16-17 Chair (March): Sarah Perkins;
- Apple Visit (8): Katrina, Jerry, Kelly, Leta, 
- ASCCC Liaison (March):
- CCCCIO President-elect (March):
- EDPAC/WEBPAC: Gregory Anderson
- Fall and Spring Conferences 2016-17 – Fall Conference will be held at Dana on Mission Bay the last week in October; Spring 2017 will be at the SF Hilton Financial District in April.

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Skill-Builders, the LaunchBoard and CTE Data Unlocked

GARY ADAMS
KATHY BOOTH
JILL LEUFGEN

DISCUSSION

The Task Force on Workforce and a Strong Economy focused on the need for more data and success metrics. Staff reviewed Skill-Builders and LaunchBoard. Wage Tracker exists for earnings data; with LaunchBoard data is available on Skill-Builders not just completers. A webinar will be offered on February 10. Outreach efforts, CTE Data Unlocked, will be rolled out this spring which will include hands-on training. The training, required for 1 member of each college’s executive team, is entrance into financial assistance and technical support (ex., specialized training on how to use data for special reporting). There is up to $15M in 1070 funds to support these efforts. Presentation to CIOs should focus on how to use the data and other trainings could focus on how to get the data. Logins can be requested through CalPlus site.

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Review Action Items from Today

IRENE MALMGREN

DISCUSSION

March 16 is next Board Meeting.

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Meeting adjourned at 4:15 p.m.

NEXT MEETING – March 16, 2016

PARKING LOT – Consider Closer Alignment of CCCCIO Regions with DWM Regions

2015-2016 EXECUTIVE BOARD MEMBERS (14) –
Virginia Guleff, Mary Turner, Leta Stagnaro, Gregory Anderson, Kelly Fowler, Jerry Buckley, Karen Daar, JoAnna Schilling, Bryan Reece, Katrina Vander Woude, Lori Bennett, Kathleen Rose, Irene Malmgren, Craig Justice