

**Committee Reporting Form
CCCCIO Representatives on Statewide Committees**

Committee: Board of Governors	CCCCIO Rep: Rachel Rosenthal
Meeting Date: March 5, 2012	Meeting Location: CCCCO

Committee Charge:

Note that I only attended the Monday morning session following a review of the agenda.

Topics for CCCCIO consideration/discussion:

First Read: Instructional Materials Regulations

Barry Russell presented revisions to Title 5 to address availability of electronic materials.

Key Proposed Changes:

1. §59400 Title and verbiage throughout document changed to “Instructional ~~and Other~~ Materials.”
2. Added “Required instructional materials shall not include materials used or designed primarily for administrative purposes, class management, course management or supervision.” (Example - You cannot use the funds generated to pay for Blackboard.)
3. Added “...where materials are available...through a license or access fee the student shall be provided ...full access to the instructional materials ...for varying periods of time ranging from the length of the class up to at least two years.”
4. §59402 The word “tangible” and its definition were eliminated. The term “tangible” was deemed problematic as it implied certain limitations and restrictions. (Example – iPhone app is a possible “instructional material item” which is not “tangible.”)
5. §59404 Instructors shall be directed to ...”minimize the cost of instructional materials.”

Next Steps:

1. 45 day public comment period
2. Second reading if no substantive changes. If substantive changes received, it will return to BOG as First Reading.

ACTION

Four action items, only one of note for VPIs.

Request for Exemption from the Fifty Percent Law

Four colleges requested exemptions based upon the definition of a “Serious Hardship” for costs associated with categorical backfill expenses: Compton, College of the Redwoods, Palo Verde, and Hartnell. Compton requested an additional exemption for “unanticipated expenses” (example is litigation or energy costs).

All requests were approved.