



SRJC Accreditation 2015

**Accreditation Retreat
Friday, January 31, 2014
9:00 a.m.-3:00 p.m.**

Petaluma Campus Tutorial Center (Room PC 247)

Preparation for this Retreat:

- Standard Committee leaders should review their first drafts. Any updates or revisions should be sent to Wanda **by Jan. 28. File Depot links to all Standard drafts will be sent on Jan. 29.**
- Review the questions for each Standard as listed in the ACCJC *Guide to Evaluating Institutions*. These will be used in our review of the Standards.
<http://www2.santarosa.edu/f/?nELWNVwO>

Agenda

8:45am Coffee and morning snacks

- 1. Welcome, introductions, and a huge thank you!**
- 2. Organization of the review process:**
 - guidelines for reviewing the draft
 - feedback template
 - example

10:15am Break

- 3. Review of drafts online (in adjoining computer lab)**

12:00pm - 1:00pm Lunch (provided)

- 4. Completion of review (as necessary)**
- 5. Discussion of Actionable Improvement Plans and how to approach areas recommended for improvement in the Self Evaluation**
- 6. Discussion of draft and next steps**
 - Strengths and areas for development
 - The role of Standard Committee leaders and members in the revision process
 - Timeline for obtaining additional information and making revisions
 - How to cite, organize, and list evidence
 - Use of graphics and examples
 - Suggestions for formatting and preparation for college community review
- 7. Thank you! Please note that the Accreditation Launch workshop will be held at 2:45 p.m. on PDA Day, Thursday, February 13th.**

Future Meetings - Fridays from 8:30am-9:45am
(Joint meetings unless indicated otherwise in follow-up emails)

Feb. 21

April 18

May 16