

**Committee Reporting Form  
CCCCIO Representatives on Statewide Committees**

<b>Committee:</b> <b>ASCCC Workgroup for BSI Grant</b>	<b>CCCCIO Rep:</b> <b>Mary Turner</b>
<b>Meeting Date:</b> <b>January 25, 2013</b>	<b>Meeting Location:</b> <b>ASCCC Office, Sacramento, CA</b>

**Committee Charge:**

**The workgroup was called together to provide input into a grant submission by the ASCCC for the English as a Second Language (ESL)/Basic Skills (BS) Professional Development Grant Request for Applications No. 13-052.**

**Meeting Agenda Topics:**

Grant Language

1. Introductions and review of the RFA - <http://extranet.cccco.edu/Divisions/AcademicAffairs/BasicSkillsEnglishasaSecondLanguage.aspx> and look to the left under grants

Needs Section

2. What are the current needs of the state?
3. What are the current events that will impact basic skills instruction and success in the near future?
4. What is currently available from other groups?
  - a. 3CSN, Career Ladders, Learning Works, RP Group, Others
5. What do we want to build on?  
Who needs professional development, why, and what type?

Justification Language

6. What are your organization's goals for basic skills?
  - a. What are the strengths of your organization?
7. What does a PD network center look like to your organization?
  - a. What formats can be used to offer the PD?
8. What can we reasonably hope to complete in year one? What will we set up to complete in years 2-5?
9. What should the nature of our collaboration be?
10. What are some means to evaluate PD? How should we measure successful completion of grant goals as well as creation of change at the colleges?

<http://www.ascd.org/publications/educational-leadership/mar02/vol59/num06/Does-It-Make-a-Difference-Evaluating-Professional-Development.aspx>

<http://www.learningforward.org/docs/pdf/evaluationguide.pdf?sfvrsn=0>

11. What do you see as the best way make our proposal successful?

**Topics for CCCCIO consideration/discussion:**

A letter will be coming from the ASCCC President to the CCCCIO President requesting support for the grant application and participate in a Steering Committee to guide development of activities. In addition, the ASCCC would be looking to CCCCIO to join in promoting the professional development activities to their local colleges.