

Committee Reporting Form
CCCCIO Representatives on Statewide Committees

Committee: OEI Steering Committee	CCCCIO Rep: Kathie Welch
Meeting Date: June 9, 2017	Meeting Location: CCC Confer Zoom

<p>Committee Charge:</p> <ul style="list-style-type: none"> • Work towards achieving the goals of the OEI Project to promote improved access to and quality of online education • Solicit input from respective constituent groups to inform the committee • Communicate project status to respective constituent groups and colleges • Review progress and provide input on project planning and deliverables • Provide recommendations to the OEI project staff and CCCCCO policies for the Exchange, best practices, user requirements, and other project activities • Provide input in an annual project review process, to be conducted by an independent review organization and submitted to the OEI project staff with a copy to the CCCCCO
<p>Meeting Agenda Topics:</p> <ul style="list-style-type: none"> • Approve minutes (posted on Basecamp) • Approve revisions to bylaws • Discussion: Review Bottleneck Suggestions (Barbara Illowsky) • Proctorio Demonstration with Q&A • Proctoring Network Update & Next Steps (Barbara Illowsky) • Reminder: OTC coming up. Who is going?
<p>Topics for CCCCCIO consideration/discussion:</p> <ul style="list-style-type: none"> • Review for OEI Exchange courses is taking too long. Need to involve the Single Point of Contact (SPOC) more. They are the ones on each campus who will oversee this. Great suggestions came such as: <ul style="list-style-type: none"> ○ Monthly design to align will be used more to speed up processes. Monthly webinars. Barbara said there will be work on this over the summer with a report out to the OEI Steering Committee

- Emphasize more “what’s in it for me – WIFM”
- Review process takes too long
- The online course orientation, syllabus details, and introductory lessons and student support services require a high degree of scrutiny. And, the first 2-3 modules provide enough information to indicate whether faculty are comfortable working within the design standards. Shorten the review period to two weeks.
- Work with colleges to emphasize the equity advantages for offering online degree transferable courses; Deans are reluctant to assign online courses in some departments when faculty prefer to teach classes on campus
- Offer summer session classes and remove the requirement that students need to be enrolled in a home college course before taking an Exchange course.
- Offer late starting course options that are tailored for 8-10 weeks